

Career & Counselling Cell

Shri Jagannath Sanskrit Vishvavidyalaya , Shrivihar, Puri

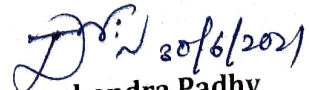
No: 02/2021/CCC

Date : 30.06.2021

QUOTATION CALL NOTICE

1. Sealed quotations are invited from the Registered Service Providers for engagement of a Junior Clerk (Part time) in the office of Career & Counseling Cell , S.J.S.V, Puri on monthly remuneration (i.e Rs.2,000/- Two thousand per month only) . The University reserves to right to continue or discontinue the services of the clerk at any time it desires.
2. The Agency shall submit the valid G.S.T.,PAN, Registration Certificate and copy of the Bank Pass Book with quotation.
3. A Bank Draft of Rs. 1000/- (one thousand) only as E.M.D. drawn in favour of Comptroller of Finance, S.J.S.V,Puri , shall be deposited by the intending bidder with the Quotation.
4. The Agency shall submit the Xerox copies of certificates of the candidate up to at least a Degree course. Knowledge of computer and typing of both in Devanagari & English must be known .
5. The Agency shall submit the certificate to the effect that the candidate is well behaved with good character.
6. The Quotation should reach the undersigned on or before 13 .07.2021,which shall be opened on next day at 02 p.m.
7. The Committee reserves the right to accept or reject any or all quotations without assigning any reasons thereof.
8. The candidates will be interviewed by our Committee on 14.7.2021.

By order of Vice Chancellor


Dr. Purnachandra Padhy
Co ordinator